

# **THE ADMINISTRATIVE STAFF COLLEGE OF NIGERIA (ASCON)**

**P.M.B. 1004 TOPO – BADAGRY**

## **REQUEST FOR EXPRESSION OF INTEREST FOR WASTE COLLECTION AND DISPOSAL SERVICES.**

### **1.0 Introduction**

The Administrative Staff College of Nigeria (ASCON) was established on the 2nd June, 1972. It was gazetted in October, 1973 through Decree No39 of 1973 by the Federal Military Government, now ASCON Act, Cap.6, Vol.1, LFN 1990.

ASCON is established to, among others provide qualitative management training services for the development of senior executives for public and private sectors of the Nigerian economy, conduct research into problems of management and administration arising in different spheres of national life, provide consultancy services, establish and maintain a library, develop and sustain appropriate environment and relevant facilities for the afore mentioned objectives.

The College has the desire for the service of waste collector and disposal from its premises, thus, hereby invites interested and reputable service providers with requisite experience and good track records in Waste Collection Management to submit necessary documents for consideration:

### **2.0 Scope of Work**

The scope of work shall include collection and disposal of wastes from Phases 1, 2 and 3 premises of the college

### **3.0 EOI Requirements:**

- (a) Evidence of Incorporation with the Corporate Affairs Commission (CAC);
- (b) Evidence of Current Tax Clearance Certificates for the immediate past three (3) years, i.e. 2019, 2020 and 2021
- (c) Evidence of VAT Registration and Remittance;

(d) Evidence of Registration by National Pension Commission (NPC), current compliance certificate and remittance into retirement Savings Accounts (RSA);

(e) Evidence of Registration of the firm with relevant professional regulatory body/bodies:

(f) Detailed Company Profile indicating amongst others, the area of core competence of the firm and;

(g) Profile (CV) of key management staff, stating their qualifications and experiences;

(h) Evidence of firm's relevant past experience in facility and, or hotel management;

(i) Evidence of the company's registration with Lagos State Waste Management Agency (LAWMA)

#### **4.0 Submission of Expression of Interest (EOI)**

One (1no.) original and three (3no.) copies of Expression of Interest (EOI) documents should be forwarded in sealed envelope clearly marked, "**WASTE COLLECTION AND DISPOSAL SERVICES.**" and addressed to The Director General, The Administrative Staff College of Nigeria (ASCON), P.M.B1004, Topo – Badagry. Lagos State

All Submissions should be deposited at the same as 4.0 above.

#### **5.0 Deadline/Closing Date for Submission:**

The Deadline for submission is Wednesday 23rd November, 2022 at 12:00 noon.

#### **6.0 Late Submission**

Late submission will be rejected.

## 7.0 Disclaimer:

This advertisement shall not be construed as a commitment on the part of the Administrative Staff College of Nigeria (ASCON) to appoint any of the expressers nor shall it entitle any interest, submitting documents to claim an indemnity from the Administrative Staff College of Nigeria (ASCON).

7.1 Successful EOI(s) will be selected in accordance with the procurement standard rules and special rules as set out in this advertisement.

***Yunusa, D. A.***  
for: Director-General

2<sup>nd</sup> November, 2022

