

ADMINISTRATIVE STAFF COLLEGE OF NIGERIA
(A S C O N)
P.M.B. 1004,
TOPO – BADAGRY

PUBLIC NOTICE

INVITATION TO TENDER

Preamble

In compliance with the requirements of Public Procurement Act 2007, for certification of procedure for procurement of Goods, Works and Services in Federal Government Ministries, Department and Agencies, the Administrative Staff College of Nigeria (ASCON) wish to invite interested, competent and reputable Companies for the execution of the under listed Projects

S/N	PROJECT NAME	LOT NO.
1.	REHABILITATION OF SPORTING FACILITIES	Lot 1
2.	REHABILITATION/REPAIRS OF DG'S GUEST HOUSE	Lot 2
3.	RENOVATION OF MEDICAL CLINIC AND LABORATORY	Lot 3
4.	RENOVATION OF LIBRARY BUILDING	Lot 4
5.	RENOVATION OF HOSTEL BLOCK 17A	Lot 5
6.	RENOVATION OF HOSTEL BLOCK 16B	Lot 6
7.	RENOVATION OF LIAISON OFFICES (NIGER, KANO AND PORT - HARCOURT)	Lot 7
8.	RENOVATION OF HOSTEL BLOCK 16A	Lot 8
9.	REHABILITATION OF CLASSROOM (ROOM 57)	Lot 9
10.	PURCHASE OF AIR-CONDITIONER	Lot 10
11.	REPLACEMENT OF UNDERGROUND CABLE	Lot 11
12.	CONSTRUCTION OF CLASSROOM BUILDINGS AT NORTHWEST ZONAL OFFICE	Lot 12
13.	REHABILITATION OF LECTURE THEATRE	Lot 13

2. Scope of Work

Detailed specification for the projects is as contained in the Tender Document available for collection in the Procurement Department, Room 19, Administrative/Teaching Block, ASCON Phase I Complex, Topo - Badagry.

3. Requirements:

To qualify for consideration, prospective bidders must submit a Corporate Profile of the Company containing among other things;

- (i) *Evidence of company registration with Corporate Affairs Commission (CAC);*
- (ii) *Articles of Association/Memorandum;*
- (iii) *Evidence of Compliance with Pension Reform Act 2004;*
- (iv) *Evidence of current Tax Clearance Certificate for the last three (3) years;*
- (v) *Documented evidence of financial capacity to execute the job;*
- (vi) *Evidence of execution of similar jobs in the last three (3) years.*
- (vii) *Evidence of registration with Bureau of Public Procurement (BPP)*
- (viii) *Evidence of registration with Industrial Training Fund (ITF)*
- (ix) *Personnel Profile (Technical and Administration) and*
- (x) *Evidence of compliance with the Nigeria social Insurance Trust Fund (NSITF).*

4. Collection of Tender Document(s)

Tender documents should be collected from the Office of the Deputy Director In-Charge (Procurement), Room 19, Administrative/Teaching Block, ASCON Phase I Complex, Topo - Badagry on presentation of evidence of payment of a non-refundable fee of ₦10,000.00 (Ten Thousand Naira) only.

5. Submission of Tender Document(s)

Completed Tender Document(s) must be submitted in a sealed envelope, clearly marked the Project name and LOT Number. The envelop should be addressed to the Director-General, Administrative Staff College of Nigeria, P.M.B. 1004, Topo - Badagry must be deposited in the designated **Tender Box** in the Office of the Director-General on or before **14th September, 2022**.

6. Opening of Bids

All bidders or their representatives, Civil Society Organization and Interested Stakeholders are invited to the Public Opening of Tenders scheduled to take place by 12noon of **14th September, 2022** at the College Auditorium

Signed
Yunusa, D.A
for: Director-General
15th August, 2022.