



# UPCOMING ASCON PROGRAMMES FOR AUGUST, SEPTEMBER & OCTOBER 2020

Website: [www.ascon.gov.ng](http://www.ascon.gov.ng)

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AUGUST



PROGRAMMES

1. **Treasury Management** - August 24th – 28th, 2020
2. **Project Appraisal Techniques** - August 24th – 28th , 2020
3. **Managing Judicial Proceedings** - August 24th – 28th, 2020
4. **Emergency Management and Relief Operations** - August 24th – 28th, 2020
5. **Sustainable Development Goal.** - August 24th – 28th , 2020
6. **Managing Judicial Proceedings** - August 24th – 28th, 2020
7. **Supervisory Management.** - August 24th – 28th , 2020
8. **Administrative Principles, Processes & Practices**- August 24th – 28th , 2020
9. **Administration and Management** - August 24th – 28th , 2020
10. **Project Mgt. Leadership and Communication** - Aug. 31st – Sept. 4th, 2020

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SEPTEMBER



PROGRAMMES

- 11. Monitoring and Evaluation** - Sept. 7th – 11th ,2020
- 12. Computer Application to Secretarial Functions** - Sept. 7th – 11th ,2020
- 13. Document and Office Security Management** - Sept. 7th – 11th ,2020
- 14. Entrepreneurship and Innovation** - Sept. 7th – 11th ,2020
- 15. Improve Personal Effective for Peak Performance** - Sept. 7th – 11th,2020
- 16. Organisational Security Management** - Sept. 14th – 18th,2020
- 17. Performance Enhancement for Project Officers** - Sept. 14th – 18th,2020
- 18. Gender Appreciation for Managers & Administrators** - Sept. 14th – 18th,2020
- 19. Legislative Policies on Anti-Corruption & Transparency In Public & Private Sectors** - Sept. 14<sup>th</sup> – 18<sup>th</sup> ,2020
- 20. Women in Managerial Capacities in Tertiary Institutions** - Sept. 21<sup>st</sup> – 25<sup>th</sup> ,2020
- 21. Managing Social Community Services.** - Sept. 21<sup>st</sup> – 25<sup>th</sup> ,2020
- 22. Registry Administration** - Sept. 21<sup>st</sup> – 25<sup>th</sup>,2020

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OCTOBER



PROGRAMMES

- |  |   |                                   |
|--|---|-----------------------------------|
| <b>23. Public Enterprises Management</b>                                       | - | <b>October 10th – 23rd, 2020</b>  |
| <b>24. Gender Responsive Skills in Community Dev.</b>                          | - | <b>October 10th – 23rd, 2020</b>  |
| <b>25. Entrepreneurship and Sustainable Dev. Course</b>                        | - | <b>October 10th – 23rd, 2020</b>  |
| <b>26. Management Information System</b>                                       | - | <b>October 10th – 23rd, 2020</b>  |
| <b>27. Tourism Management Workshop</b>   | - | <b>October 5th – 9th, 2020</b>    |
| <b>28. Assets Management</b>   | - | <b>October 19th – 23rd, 2020</b>  |
| <b>29. Introduction to Oracle/SQL</b>  | - | <b>October 19th – 23rd, 2020</b>  |
| <b>30. Alternative Dispute Resolution (ADR)</b>                                | - | <b>October 26th – 30th , 2020</b> |
| <b>31. 13th National Local Government Stakeholders Conference and Assembly</b> | - | <b>October 19th – 21st, 2020</b>  |

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OCTOBER



PROGRAMMES

- |   |                                    |
|---|------------------------------------|
| <b>32. Workshop on Economic Planning</b>  | - <b>October 5th – 9th, 2020</b>   |
| <b>33. Management and Elimination of Gender Based Violence in Organizations</b> | - <b>October 5th – 9th, 2020</b>   |
| <b>34. Developing Leadership Competence &amp; Capabilities</b>                  | - <b>October 5th – 9th, 2020</b>   |
| <b>35. Facilities Maintenance Mgt. Techniques</b>                               | - <b>October 12th – 16th, 2020</b> |
| <b>36. Environmental Management</b>   | - <b>October 12th – 16th, 2020</b> |
| <b>37. Effective Coaching and Mentoring Skills for Senior Women Managers</b>    | - <b>October 12th – 16th, 2020</b> |
| <b>38. Advanced Financial Management</b>  | - <b>October 10th – 23rd, 2020</b> |
| <b>39. Programme Performance Management</b>                                     | - <b>October 19th – 23rd, 2020</b> |
| <b>40. Final Accounts Preparation in Government</b>                             | - <b>October 26th – 30th, 2020</b> |

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OCTOBER



PROGRAMMES

41. **Youth Empowerment and Wealth Creation Management - Oct. 12th – 16th, 2020**
42. **Emergency Management and Relief Operations- October 5th – 9th, 2020**
43. **Arbitration and Mediation - October 10th – 23rd, 2020**
44. **Sustainable Development Goals - October 12th – 16th, 2020**
45. **Leadership, Creativity and Innovation - October 19th – 23rd, 2020**
46. **Legislative Drafting Techniques - October 19th – 23rd, 2020**
47. **Document and Office Security Management - October 19th – 23rd, 2020**
48. **Career Dev. Skills for Effective Leadership - October 12th – 16th, 2020**
49. **Conflict Management and Peace Building - October 12th – 16th, 2020**
50. **Organizational Security Management - October 26th – 30th, 2020**

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