



THE ADMINISTRATIVE STAFF COLLEGE OF NIGERIA (ASCON)

P.M.B. 1004 TOPO – BADAGRY

Request for Expression of Interest for Consulting Partner on Grant, Proposal Writing, Training, Research and Consultancy Services.

1.0 Introduction

The Administrative Staff College of Nigeria (ASCON) was established on the 2nd June, 1972. It was gazetted in October, 1973 through Decree No39 of 1973 by the Federal Military Government, now ASCON Act, Cap.6, Vol.1, LFN 1990.

ASCON is established to, among others provide qualitative management training services for the development of senior executives for public and private sectors of the Nigerian economy, conduct research into problems of management and administration arising in different spheres of national life, provide consultancy services, establish and maintain a library, develop and sustain appropriate environment and relevant facilities for the afore mentioned objectives.

The College desires the services of a Consultant for Grant Proposal Writing, Training, Research and Consultancy to enhance and/or facilitate the delivery of its mandates without financial commitment on the part of the college except that which may arise as a component of work to be done in or by the college through the agency of the consultant.

The Administrative Staff College of Nigeria (ASCON) hereby invites interested and reputable consultants with requisite skills/experience and good track records in Grant Proposal Writing, Training, Research and Consultancy to submit necessary documents for consideration:

2.0 Scope of Work

2.1: Consulting Partner: Grant Proposal Writing, Training, Research and Consultancy.

3.0 EOI Requirements: (a) Evidence of relevant past experience in Grant Proposal Writing.

4.0 Submission of Expression of Interest (EOI)

One (1no.) original and three (3no.) copies of Expression of Interest (EOI) documents should be forwarded in sealed envelope clearly marked, “**CONSULTING PARTNER**” and addressed to **The Director General, The Administrative Staff College of Nigeria(ASCON), P.M.B1004, Topo – Badagry. Lagos State**

All Submissions should be deposited at the same as 4.0 above.

5.0 Deadline/Closing Date for Submission:

The Deadline for submission is Monday 7th September, 2020 at 12:00 noon.

The documents received shall be opened same day, immediately after the closing.

6.0 Late Submission

Late submission will be rejected.

7.0 Disclaimer:

This advertisement shall not be construed as a commitment on the part of the Administrative Staff College of Nigeria (ASCON) to appoint any of the bidders nor shall it entitle any interest, submitting documents to claim an indemnity from the Administrative Staff College of Nigeria (ASCON).

7.1 Successful EOI(s) will be selected in accordance with the procurement standard rules and special rules as set out in this advertisement.

Yunusa, D. A.
for: Director-General

20th July 2020