

PLANNING RESEARCH AND PUBLICATION

WORKSHOPS

S/N	TITLE	DATE	COURSE FEES
1.	Administrative Research	1 st Run: <i>May, 8th – 12th, 2023</i> 2 nd Run: <i>Oct., 9th – 13th, 2023</i>	₦150,000.00
2.	Workshop On Document And Office Security Management	1 st Run: <i>July, 10th – 14th, 2023</i> 2 nd Run: <i>Nov., 13th – 17th, 2023</i>	₦150,000.00
3.	Data Collection and Analysis	1 st Run: <i>July, 17th – 21st, 2023</i> 2 nd Run: <i>Nov., 6th – 10th, 2023</i>	₦150,000.00
4.	Value of Research in Records Management	1 st Run: <i>Sept., 4th – 8th, 2023</i> 2 nd Run: <i>Oct., 16th – 20th, 2023</i>	₦150,000.00
5.	Effective Strategic Planning for Peak Performance	1 st Run: <i>May, 22nd – 26th, 2023</i> 2 nd Run: <i>Sept., 11th – 15th, 2023</i> 3 rd Run: <i>Dec., 4th – 8th, 2023</i>	₦150,000.00
6.	Preparation of Research Report	1 st Run: <i>July, 24th – 28th, 2023</i> 2 nd Run: <i>Nov., 20th – 24th, 2023</i>	₦150,000.00
7.	Planning and Research in Co-operate Development	1 st Run: <i>June 5th – 9th, 2023</i> 2 nd Run: <i>Nov., 27th – Dec., 1st, 2023</i>	₦150,000.00
8.	Research on Behavioural Variance in Organization	1 st Run: <i>Aug., 28th – Sept., 1st, 2023</i> 2 nd Run: <i>Nov., 6th – 10th, 2023</i>	₦150,000.00
9.	Research Methodology	1 st Run: <i>July, 17th – 21st, 2023</i> 2 nd Run: <i>Dec., 4th – 8th, 2023</i>	₦150,000.00
10.	Personal Planning For Effective Performance at Work	1 st Run: <i>June, 19th – 23rd, 2023</i> 2 nd Run: <i>Nov., 13th – 17th, 2023</i> 3 rd Run: <i>Dec., 11th – 15th, 2023</i>	₦150,000.00
11.	Effective Succession Planning	1 st Run: <i>June, 19th – 23rd, 2023</i> 2 nd Run: <i>Aug., 7th – 11th, 2023</i> 3 rd Run: <i>Nov., 27th – Dec., 1st, 2023</i>	₦150,000.00
12.	Effective Planning and Management of Records and Operation of Records Centre in Organisations	1 st Run: <i>Aug, 14th – 18th, 2023</i> 2 nd Run: <i>Oct, 23rd – 27th, 2023</i> 3 rd Run: <i>Dec, 11th – 15th, 2023</i>	₦150,000.00

