

# ASCON COURSES FOR THE MONTH OF OCTOBER

## BUSINESS MANAGEMENT AND ENTREPRENEURSHIP STUDIES

### REGULAR PROGRAMMES

S/N	TITLE	DATE	COURSE FEES
1.	Entrepreneurship For Sustainable Development Course	2 <sup>nd</sup> Run: Oct. 14 <sup>th</sup> – 27 <sup>th</sup> , 2023	₦200,000.00

### WORKSHOPS

S/N	TITLE	DATE	COURSE FEES
1.	Assets Management	2 <sup>nd</sup> Run: Oct. 16 <sup>th</sup> – 20 <sup>th</sup> , 2023	₦150,000.00
2.	Networking and Relationship Building In SMES	Oct., 30 <sup>th</sup> – Nov., 3 <sup>rd</sup> , 2023	₦150,000.00

## COMPUTER AND INFORMATION MANAGEMENT STUDIES DEPARTMENT

### REGULAR PROGRAMMES

S/N	TITLE	DATE	COURSE FEES
1.	Management Information System Course	October, 14 <sup>th</sup> – 27 <sup>th</sup> , 2023	₦200,000.00

### WORKSHOPS

S/N	TITLE	DATE	COURSE FEES
1.	Facilities Maintenance Management Techniques	October, 23 <sup>rd</sup> – 27 <sup>th</sup> , 2023	₦150,000.00
2.	Computer Application to Records Management Workshop	3 <sup>rd</sup> Run: Oct., 9 <sup>th</sup> – 13 <sup>th</sup> , 2023	₦150,000.00
3.	Workshop on Social Media Skills for Public Officers	3 <sup>rd</sup> Run: Oct., 9 <sup>th</sup> – 13 <sup>th</sup> , 2023	₦150,000.00

## GENDER STUDIES DEPARTMENT (GSD)

### WORKSHOPS

S/N	TITLE	DATE	COURSE FEES
1.	Gender Appreciation For Managers and Administrators Workshop	2 <sup>nd</sup> Run: Oct., 30 <sup>th</sup> – Nov., 3 <sup>rd</sup> , 2023	₦150,000.00
2.	Managing Gender and Vulnerable Groups Workshop	2 <sup>nd</sup> Run: Oct., 9 <sup>th</sup> – 13 <sup>th</sup> , 2023	₦150,000.00



## ECONOMIC AND FINANCIAL MANAGEMENT STUDIES DEPARTMENT

### REGULAR PROGRAMMES

S/N	TITLE	DATE	COURSE FEES
1.	Advanced Project Management Course	Oct., 14 <sup>th</sup> – 27 <sup>th</sup> , 2023	₦220,000.00

### WORKSHOPS

S/N	TITLE	DATE	COURSE FEES
1.	Final Accounts Preparation in Government Workshop	2 <sup>nd</sup> Run: Oct., 30 <sup>th</sup> – Nov., 3 <sup>rd</sup> , 2023	₦150,000.00
2.	Project Budgeting and Financing Workshop	2 <sup>nd</sup> Run: Oct., 30 <sup>th</sup> – Nov., 3 <sup>rd</sup> , 2023	₦150,000.00
3.	Productivity Management Workshop	2 <sup>nd</sup> Run: Oct., 9 <sup>th</sup> – 13 <sup>th</sup> , 2023	₦150,000.00
4.	Project Management Leadership and Communication Workshop	2 <sup>nd</sup> Run: Oct., 9 <sup>th</sup> – 13 <sup>th</sup> , 2023	₦150,000.00

**LEADERSHIP AND LEGISLATIVE STUDIES DEPARTMENT**

**REGULAR PROGRAMMES**

S/N	TITLE	DATE	COURSE FEES
1.	Conflict Management and Resolution Course	2 <sup>nd</sup> Run: Oct., 14 <sup>th</sup> – 27 <sup>th</sup> , 2023	₦200,000.00

**WORKSHOPS**

S/N	TITLE	DATE	COURSE FEES
1.	Developing Leadership Competence and Capabilities Course	2 <sup>nd</sup> Run: Oct., 30 <sup>th</sup> – Nov., 3 <sup>rd</sup> , 2023	₦150,000.00
2.	Leadership, Creativity and Innovation Course	2 <sup>nd</sup> Run: Oct., 9 <sup>th</sup> – 13 <sup>th</sup> , 2023	₦150,000.00
3.	Career Development Skills for Effective Leadership	2 <sup>nd</sup> Run: Oct., 30 <sup>th</sup> –Nov., 3 <sup>rd</sup> , 2023	₦150,000.00
4.	Leadership and Strategic Management	2 <sup>nd</sup> Run: Oct., 9 <sup>th</sup> – Dec., 13 <sup>th</sup> , 2023	₦150,000.00
5.	High Performance People Skills for Leaders	2 <sup>nd</sup> Run: Oct., 30 <sup>th</sup> – Nov., 3 <sup>rd</sup> , 2023	₦150,000.00

**LOCAL GOVERNMENT STUDIES DEPARTMENT**

**REGULAR PROGRAMMES**

S/N	TITLE	DATE	COURSE FEES
1.	Managing Humanitarian Operations Course	Oct., 14 <sup>th</sup> – 27 <sup>th</sup> , 2023	₦200,000.00

**WORKSHOPS**

S/N	TITLE	DATE	COURSE FEES
1.	Workshop On Waste And Safety Management	2 <sup>nd</sup> Run: Oct., 30 <sup>th</sup> – Nov., 3 <sup>rd</sup> , 2023	₦150,000.00
2.	Workshop On Emergency Management And Relief Operations	2 <sup>nd</sup> Run: Oct., 16 <sup>th</sup> – 20 <sup>th</sup> , 2023	₦150,000.00

3.	Workshop On Management For Local Government	2 <sup>nd</sup> Run: Oct., 23 <sup>rd</sup> – 27 <sup>th</sup> , 2023	₦150,000.00
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**MANAGEMENT CONSULTANCY SERVICES**

**REGULAR PROGRAMMES**

S/N	TITLE	DATE	COURSE FEES
1.	Management Consulting Course	2 <sup>nd</sup> Run: Oct., 28 <sup>th</sup> – Nov., 24 <sup>th</sup> , 2023	₦320, 000.00



**WORKSHOPS**

S/N	TITLE	DATE	COURSE FEES
1.	Consulting For Productivity And Performance Improvement	2 <sup>nd</sup> Run: Oct., 23 <sup>rd</sup> – 27 <sup>th</sup> , 2023	₦150,000.00

**MANAGEMENT STUDIES DEPARTMENT**

**REGULAR PROGRAMMES**

S/N	TITLE	DATE	COURSE FEES
1.	Advanced Management Course	October, 14 <sup>th</sup> – 27 <sup>th</sup> , 2023	₦220,000.00

**WORKSHOPS**

S/N	TITLE	DATE	COURSE FEES
1.	Career Management	2 <sup>nd</sup> Run: Oct., 16 <sup>th</sup> – 20 <sup>th</sup> , 2023	₦150,000.00
2.	Human Capital Management	2 <sup>nd</sup> Run: Oct., 16 <sup>th</sup> – 20 <sup>th</sup> , 2023	₦150,000.00
3.	Human Relation And Interpersonal Skills For Managers	2 <sup>nd</sup> Run: Oct., 23 <sup>rd</sup> – 27 <sup>th</sup> , 2023	₦150,000.00

**PLANNING RESEARCH AND PUBLICATION**

**WORKSHOPS**

S/N	TITLE	DATE	COURSE FEES
1.	Administrative Research	2 <sup>nd</sup> Run: Oct., 9 <sup>th</sup> – 13 <sup>th</sup> , 2023	₦150,000.00
2.	Value of Research in Records Management	2 <sup>nd</sup> Run: Oct., 16 <sup>th</sup> – 20 <sup>th</sup> , 2023	₦150,000.00
3.	Effective Planning and Management of Records and Operation of Records Centre in Organisations	2 <sup>nd</sup> Run: Oct., 23 <sup>rd</sup> – 27 <sup>th</sup> , 2023	₦150,000.00



**PUBLIC ADMINISTRATION STUDIES DEPARTMENT (PASD)**

**REGULAR PROGRAMMES**

S/N	TITLE	DATE	COURSE FEES
1.	Performance Improvement Course	October, 14 <sup>th</sup> – 27 <sup>th</sup> , 2023	₦200,000.00

