

COMPUTER AND INFORMATION MANAGEMENT STUDIES DEPARTMENT

REGULAR PROGRAMMES

S/N	TITLE	DATE	COURSE FEES
1.	Database Management Course	<i>May, 6th – 19th, 2023</i>	₦200,000.00
2.	Electronic Records Management Course	<i>July, 1st – 14th, 2023</i>	₦200,000.00
3.	Computer Application to Financial Management Course	<i>November, 4th – 17th, 2023</i>	₦200,000.00
4.	Management Information System Course	<i>October, 14th – 27th, 2023</i>	₦200,000.00

WORKSHOPS

S/N	TITLE	DATE	COURSE FEES
1.	Computer Proficiency Workshop for Senior Managers	1 st Run: <i>Aug., 14th – 18th, 2023</i> 2 nd Run: <i>Nov., 6th – 10th, 2023</i>	₦150,000.00
2.	Computer Application to Secretarial Functions	1 st Run: <i>April 17th – 21st, 2023</i> 2 nd Run: <i>June, 19th – 23rd, 2023</i> 3 rd Run: <i>Dec., 4th – 8th, 2023</i>	₦150,000.00
3.	ICT for Office Productivity Workshop	<i>July, 17th – 21st, 2023</i>	₦150,000.00
4.	Computer Application to Registry Functions	1 st Run: <i>April 17th – 21st, 2023</i> 2 nd Run: <i>June 19th – 23rd, 2023</i> 3 rd Run: <i>Dec., 4th – 8th, 2023</i>	₦150,000.00
5.	Microsoft Project Application to Project Management	1 st Run: <i>May, 15th – 19th, 2023</i> 2 nd Run: <i>Aug., 14th – 18th, 2023</i>	₦150,000.00
6.	ICT-Based Presentation Skills and Techniques	<i>September 18th – 22nd, 2023</i>	₦150,000.00
7.	Workshop on Data Processing and Analysis Using SPSS/PC+	1 st Run: <i>June, 5th – 9th, 2023</i> 2 nd Run: <i>Nov., 20th – 24th, 2023</i>	₦150,000.00
8.	Introduction to Oracle/SQL	<i>July, 17th – 21st, 2023</i>	₦150,000.00
9.	Facilities Maintenance Management Techniques	<i>October, 23rd – 27th, 2023</i>	₦150,000.00

10.	Financial Analysis and Modelling Using Microsoft Excel	September, 11 th – 15 th , 2023	₦150,000.00
11.	Computer Application to Records Management Workshop	1 st Run: May, 22 nd – 26 th , 2023 2 nd Run: June, 5 th – 9 th , 2023 3 rd Run: Oct., 9 th – 13 th , 2023	₦150,000.00
12.	Workshop on Social Media Skills for Public Officers	1 st Run: May, 22 nd – 26 th , 2023 2 nd Run: June, 5 th – 9 th , 2023 3 rd Run: Oct., 9 th – 13 th , 2023	₦150,000.00

CERTIFICATE PROGRAMMES

S/N	TITLE	DATE	COURSE FEES
1.	Certificate In Electronic Data Processing	March, 6 th – May, 26 th , 2023	₦470,000.00
2.	Certificate In Database Administration And Management	May, 2 nd – October, 27 th , 2023	₦470,000.00