



BUSINESS ENTERPRISES MANAGEMENT DEPARTMENT

REGULAR

S/N	PROGRAMME TITLE	FORMER DATE	NEW DATE
1.	Public Enterprises Management Course	May 2 nd – 15 th , 2020	Aug. 8 th – 21 st , 2020
2.	Advanced Public Enterprises Management Course	June 27 th – 10 th July, 2020	Sept. 12 th – 25 th , 2020

AD-HOC

S/N	PROGRAMME TITLE	FORMER DATE	NEW DATE
1.	Tourism Management Workshop	April 20 th – 24 th , 2020	Aug. 3 rd – 7 th , 2020
2.	Public Private Partnership Workshop (PPP)	May 4 th – 8 th , 2020	Aug. 10 th – 14 th , 2020
3.	Management of Cooperative Societies	May 21 st – 25 th , 2020	Sept. 7 th –11 th , 2020
4.	Feasibility Studies and Investment Analysis Workshop	May 15 st – 19 th , 2020	Aug. 17 th – 21 st , 2020
5.	Treasury Management	June 15 th – 19 th , 2020	Aug. 24 th – 28 th , 2020

COMPUTER, INFORMATION AND MANAGEMENT STUDIES DEPARTMENT

REGULAR

S/N	PROGRAMME TITLE	FORMER DATE	REVISED DATE
1.	Database Management Course	May 2 nd – 15 th , 2020	July 18 th – 31 st , 2020
2.	Electronic Records Management	June 27 th – 10 July, 2020	Aug. 8 th – 21 st , 2020



AD-HOC

S/N	PROGRAMME TITLE	FORMER DATE	REVISED DATE
1.	Computer Application to Registry Functions	March 30 th – 3 rd April, 2020	July 20 th – 24 th , 2020
2.	Computer Application to Secretarial Functions	April 20 th – 24 th , 2020	Sept. 7 th – 11 th , 2020
3.	Computer Application to Project Management using MS-Project	May 11 th – 15 th , 2020	Aug. 17 th – 21 st , 2020

ECONOMIC STUDIES DEPARTMENT

AD-HOC

S/N	PROGRAMME	FORMER DATE	NEW DATE
1	Monitoring and Evaluation	May 11 th – 15 th , 2020	Aug. 10 th – 14 th , 2020
2	Environmental Management	June 22 nd – 26 th , 2020	Aug. 17 th – 21 st , 2020
3	Project Appraisal Techniques	July 6 th – 10 th , 2020	Aug. 24 th – 28 th , 2020
4	Project Mgt. Leadership and Communication	July 13 th – 17 th , 2020	Aug. 31 st – Sept. 4 th , 2020
5	Monitoring and Evaluation	July 13 th – 17 th , 2020	Sept. 7 th – 11 th . 2020
6	Performance Enhancement for project Officers	July 20 th – 24 th , 2020	Sept. 14 th – 18 th . 2020





OUTSIDE PROGRAMMES

AD-HOC

S/N	PROGRAMME	VENUE	DATE
1	Monitoring and Evaluation Workshop	Nasarawa State	Sept. 21 st – 25 th , 2020
2	Strategies for Revenue Generation Workshop	Kwara State	October 5 th – 9 th , 2020
3	Project Appraisal Techniques Workshop	Oyo State	October 26 th – 30 th , 2020
4	Productivity Management Workshop	Delta State	November 16 th – 20 th 2020
5	Project Management Leadership and Communication Workshop	Osun	Nov. 30 th – Dec.4 th , 2020
6	Tax Management Workshop	Niger	December 7 th – 11 th , 2020

FINANCIAL MANAGEMENT STUDIES DEPARTMENT

REGULARS

S/N	PROGRAMME TITLE	FORMER DATE	NEW DATE
1.	Financial Management Course	May 2 nd – 15 th , 2020	Nov. 28 th – Dec. 11 th , 2020
2.	Advanced Financial Management Course	June 27 th – 10 th July, 2020	Dec. 5 th – 18 th , 2020

AD-HOC

S/N	PROGRAMME TITLE	FORMER DATE	NEW DATE
1.	Budget Monitoring and Evaluation	May 18 th – 22 nd , 2020	30th Nov. – Dec. 4 th , 2020
2.	Integrated Payroll and Personnel Information System (IPPIS)	June 1 st – 5 th , 2020	Nov. 16 th – 20 th , 2020





GENDER STUDIES DEPARTMENT

REGULAR

S/N	PROGRAMME TITLE	FORMER DATE	NEW DATE
1.	Gender Mainstreaming and Development	May 2 nd – 15 th , 2020	1 st Run: August 8 th – 21 st , 2020
2.	Gender Responsive Skills in Community Development	June 27 th – July 10 th , 2020	2 nd Run: October 10 th – 23 rd , 2020

AD-HOC

S/N	PROGRAMME TITLE	FORMER DATE	NEW DATE
1.	Gender Responsive Skills for Effective Service Delivery	April 20 th – 24 th , 2020	1 st Run: August 10 th – 14 th , 2020
2.	Gender Appreciation for Managers and Administrators	June 1 st – 5 th , 2020	1 st Run: Sept. 14 th – 18 th , 2020
3.	Women in Managerial Capacities in Tertiary Institutions	June 15 th – 19 th , 2020	1 st Run: Sept. 21 st – 25 th , 2020

LEADERSHIP DEVELOPMENT STUDIES DEPARTMENT

ADHOC

S/N	PROGRAMME TITLE	FORMER DATE	NEW DATE
1.	Leading and Managing Change in Organisations	April 27 th – 1 st May, 2020	Aug. 3 rd – 7 th , 2020
2.	Developing Leadership Competence and Capabilities	May 4 th – 8 th , 2020	Nov. 30 th – Dec. 4 th , 2020
3.	Career Development Skills for Effective Leadership	May, 11 th – 15 th , 2020	Dec. 7 th – 11 th , 2020
4.	Effective Leadership and Interpersonal Skills	June 1 st – 5 th , 2020	Aug. 10 th - 14 th , 2020
5.	Effective Leadership Strategies for Managing and Enhancing Personnel Productivity	June 22 nd – 26 th , 2020	Aug. 17 th - 21 st , 2020



LEGISLATIVE STUDIES DEPARTMENT

3-DAYS NATIONAL WORKSHOP

S/N	PROGRAMME TITLE	FORMER DATE	NEW DATE
1.	Security Management	June 1 st – 3 rd , 2020	Nov. 30 th – Dec. 2 nd , 2020.

REGULAR

S/N	PROGRAMME TITLE	FORMER DATE	NEW DATE
1.	Conflict Management and Resolution	June 27 th – 10 th July, 2020	Nov. 30 th – Dec. 11, 2020

AD-HOC

S/N	PROGRAMME TITLE	FORMER DATE	NEW DATE
1.	Constitutional Administrative Law	April 20 th – 24 th , 2020	Aug 3 rd – 7 th ,2020
2.	Managing Judicial Proceedings	June 1 st – 5 th , 2020	Aug 24 th - 28 th ,2020
3.	Alternative Dispute Resolution (ADR)	July 6 th – 10 th , 2020	Oct 26 th – 30 th ,2020
4.	Humanitarian Law And Human Rights	May 18 th – 22 nd , 2020	July 27 th – 31 st , 2020
5.	Legislative Policies On Anti-Corruption And Transparency In Public And Private Sectors	June 22 nd – 26 th , 2020	Sept 14 th – 18 th , 2020.
6.	Conflict Management And Peace Building	May 11 th – 15 th , 2020	Nov 30 th – Dec. 4 th s, 2020
7.	Emergency Legislation And Its Implication Management	May 11 th – 15 th , 2020	Dec.14 th – 18 th , 2020
8.	Conflict Sensitivity Management	Apr. 20 th – 24 th , 2020	Dec 14 th – 18 th , 2020





LOCAL GOVERNMENT STUDIES DEPARTMENT

REGULAR

S/N	PROGRAMME TITLE	FORMER DATE	NEW DATE
1.	Governance and Sustainable Development Course	2 nd – 15 th May, 2020	Nov. 14 th – 27 th , 2020

AD-HOC

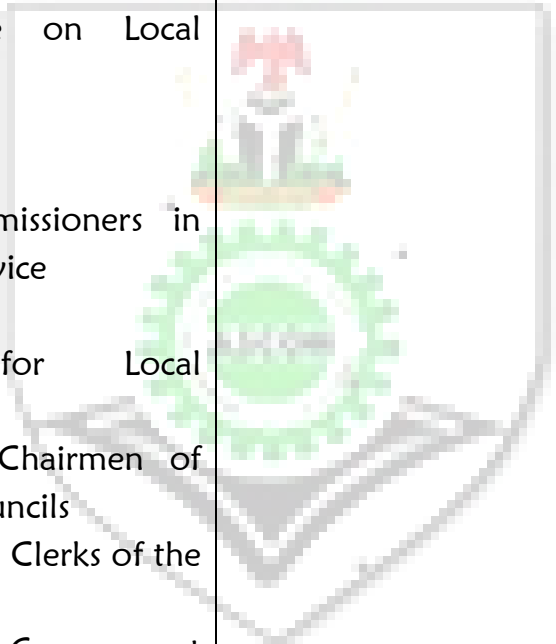
S/N	PROGRAMME TITLE	FORMER DATE	NEW DATE
1.	Waste and Safety Management	1 st Run: May 4 th – 8 th , 2020	1 st Run: Aug. 3 rd – 7 th , 2020
2.	Hospital Management	1 st Run: June 1 st – 5 th , 2020	1 st Run: Aug. 10 th – 14 th , 2020
3.	School Management and Administration	1 st Run: June 15 th – 19 th , 2020	1 st Run: Aug. 17 th – 21 st , 2020
4.	Emergency Management and Relief Operations	1 st Run: 22 nd – 26 th June, 2020	1 st Run: Aug. 24 th – 28 th , 2020
5.	Sustainable Development Goals	1 st Run: July 6 th – 10 th , 2020	1 st Run: Aug. 4 th – 28 th , 2020
6.	Document and Office Security Management	1 st Run: July 13 th – 17 th , 2020	1 st Run: Sept. 7 th – 11 th , 2020
7.	Organizational Security Management	1 st Run: July 20 th – 24 th , 2020	1 st Run: Sept. 14 th – 18 th , 2020
8.	Managing Social and Community Services	1 st Run: July 27 th – 31 st , 2020	1 st Run: Sept. 21 st – 25 th , 2020





NATIONAL CONFERENCES

S/N	CONFERENCE TITLE	FORMER DATE	NEW DATE
1.	<p>13th National Local Government Stakeholders Conference and Assembly</p> <p>EXPECTED DELEGATES</p> <ul style="list-style-type: none"> ✚ Hon. Speakers of Houses of Assembly ✚ Hon. Members/Clerks of State Assembly Committee on Local Government ✚ Commissioners ✚ Permanent Secretaries ✚ Chairmen and Commissioners in Local Government Service ✚ Commissions ✚ Auditors-Generals for Local Government ✚ Chairmen and Vice Chairmen of Local Government Councils ✚ Leader, Councilors and Clerks of the House ✚ Directors of Local Government Inspectorate and Chieftaincy Affairs ✚ Secretaries and Heads of Local Government Administration ✚ National and State Officials of NULGE/ALGON ✚ Local Government Heads of Department and Top Officials ✚ Local Government Treasurers and Auditors 	<p>1st Batch: April 20th – 22nd, 2020</p> <p>2ndBatch: June 22nd – 24th, 2020</p>	<p>1st Batch: Aug. 10th – 12th, 2020</p> <p>2nd Batch: Oct. 19th – 21st, 2020</p>





2.	<p>10th Roundtable Conference of Heads of Service, Permanent Secretaries, Chairmen, Commissioners and Top Management Staff of States/Local Government Pension Establishments Boards and Commissions</p> <p>EXPECTED DELEGATES</p> <ul style="list-style-type: none"> ✚ State Heads of Service ✚ Permanent Secretaries (Establishments/Pensions) ✚ Chairmen and Commissioners of State and Local Government Pension Boards/Commissions ✚ Directors and Top Staff Management Staff of State and Local Government Pension Board/Commissions 	June 15 th – 17 th , 2020	Nov, 2 nd – 4 th , 2020
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MANAGEMENT CONSULTING DEPARTMENT

AD-HOC

S/N	PROGRAMME TITLE	FORMER DATE	NEW DATE
1.	Consulting for Productivity and Performance Improvement	June 22 nd – 26 th , 2020	Nov. 30 th – Dec., 4 th , 2020
2.	Internal Consulting Skills and Techniques	June 1 st – 5 th , 2020	Aug. 3 rd – 7 th , 2020
3.	Report Writing and Presentation for Consulting Assignments	June 15 th – 19 th , 2020	Aug. 17 th – 21 st , 2020





MANAGEMENT STUDIES DEPARTMENT

REGULAR

S/N	PROGRAMME TITLE	FORMER DATE	NEW DATE
1	Human Resource Management Course	June 27 th - July 10 th ,2020	Nov. 14 th - 27 th , 2020

AD-HOC

S/N	PROGRAMME TITLE	FORMER DATE	NEW DATE
1	Management of Secretarial Functions	March 23 rd - 27 th , 2020	Aug. 3 rd – 7 th , 2020
2	Supervisory Management	April 20 th - 24 th , 2020	Aug. 24 th - 28 th , 2020
3	Registry Administration	May 18 th - 22 nd , 2020	Sept. 21 st - 25 th , 2020
4	Human Capital Management	May 11 th – 15 th , 2020	Nov. 16 th - 20 th , 2020
5	Effective Communication	June 15 th - 19 th , 2020	Dec. 14 th - 18 th , 2020

PUBLIC ADMINISTRATION STUDIES DEPARTMENT

REGULAR

S/N	PROGRAMME TITLE	FORMER DATE	NEW DATE
1	Public Administration and Management	May 2 nd – 15 th , 2020	August 8 th – 21 st , 2020

AD-HOC

S/N	PROGRAMME TITLE	FORMER DATE	NEW DATE
1	Administrative Principle, Processes and Practice	June 22 nd – 26 th , 2020	August 24 th – 28 th , 2020
2.	Improve Personal Effective for Peak Performance	April 20 th – 24 th , 2020	Sept. 7 th – 11 th , 2020
3.	Pension Administration and Management	July 13 th – 17 th , 2020	August 24 th – 28 th , 2020



RESEARCH & PUBLICATION DEPARTMENT

AD-HOC

S/N	PROGRAMME TITLE	FORMER DATE	NEW DATE
1.	Administrative Research	May 4 th – 8 th , 2020	Nov. 9 th – 13 th . 2020
2.	Data Protection	June 1 st 5 th , 2020	Nov. 16 th – 20 th . 2020
3.	Research Proposal Preparation	June 22 nd – 26 th , 2020	Dec. 7 th – 11 th . 2020
4.	Effective Market Research	June 15 th – 19 th , 2020	Dec. 14 th - 18 th . 2020
5.	Statistical Research for Medical Centers, and Health Service Providers	May 18 th – 22 nd , 2020	Dec. 14 th – 18 th . 2020

SMALL AND MEDIUM ENTERPRISES DEPARTMENT

REGULAR

S/N	PROGRAMME TITLE	FORMER DATE	NEW DATE
1	Entrepreneurship and Sustainable Development Course	June 27 th – 10 th July, 2020	Oct. 10 th – 23 rd . 2020

AD-HOC

S/N	PROGRAMME TITLE	FORMER DATE	NEW DATE
1	Entrepreneurship and Innovation	April 20 th – 24 th , 2020	Sept. 7 th – 11 th . 2020