



**ADMINISTRATIVE STAFF COLLEGE OF NIGERIA (ASCON)
P.M.B. 1004,
TOPO – BADAGRY**

INVITATION TO TENDER

The Management of the Administrative Staff College of Nigeria (ASCON) wishes to invite reputable/competent service provider to submit tenders for the under listed Project:

SUPPLY AND MANAGEMENT OF INTERNET BANDWITH IN ASCON

2. Scope of Works/ Bid Collection:

The detailed specifications of the projects are as contained in the Tenders Documents which are available for collection in the Procurement Department, Room 19, Phase I Complex, Topo – Badagry. Interested service provider are to obtain Tender Documents from the Procurement Department on presentation of ASCON Treasury Receipt of non-refundable fee of ₦10,000.00 only.

All intending service provider are advised to visit the projects' locations in ASCON, Topo – Badagry

3. Eligibility Criteria:

Interested companies are required to submit alongside their financial bids the under listed documents:

- (i) Evidence of Company registration with the Corporate Affairs Commission;
- (ii) Tax Clearance Certificate for the last three years;
- (iii) Evidence of execution of similar works successfully completed;
- (iv) Personnel Profile (Technical and Administration);
- (v) Banker's Statement of Financial Capability;
- (vi) Evidence of VAT Registration and Taxpayer Identification Number (TIN);
- (vii) Evidence of Registration with Bureau of Public Procurement;
- (viii) Evidence of compliance with Pension Reform Act, 2004;
- (ix) Evidence of Compliance with the Nigeria Social Insurance Trust Fund (NSITF)and
- (x) Evidence of Industrial Training Fund.

4. Bid Submission:

Completed tender must be addressed to:

*The Director-General,
The Administrative Staff College of Nigeria (ASCON),
P.M.B. 1004, Topo – Badagry,
Lagos.*

In a sealed envelope duly marked “**SUPPLY AND MANAGEMENT OF INTERNET BANDWIDTH** ” at the top right hand corner of the envelope into the Tenders Box on or before 12 noon Thursday 4th April, 2019 in the Director-General’s Office.

5. Closing Date:

The closing date for submission of Tenders is 12 noon on *Thursday 4, April, 2019*.

6. Opening of Bids:

- (i) All bidders or their representatives, civil Society, organizations, interested stakeholders are invited to attend the Bid opening as all submitted Tenders will be opened in the presence of all Tenderers or their representatives a few minutes after 12.00 noon in the College Boardroom at ASCON Topo – Badagry.
- (ii) Please note that where the closing date falls on a work free day, opening of Tenders shall be on the next working day.

Signed
Secretary (ASCON Tenders Board)
February 28, 2019